



The Town of  
**GUILDERLAND**

*Minor Home Occupation Certification*

**TOWN OF GUILDERLAND**

Guilderland Town Hall  
P.O. Box 339, Route 20  
Guilderland, NY 12084

Building Department Ph: 356-1980 Fax: 356-1990

[www.townofguilderland.org](http://www.townofguilderland.org)

**PROPERTY OWNER** \_\_\_\_\_

**PROPERTY ADDRESS** \_\_\_\_\_

**PHONE** \_\_\_\_\_ **TAX MAP NUMBER** \_\_\_\_\_

Please provide a brief description of the minor home occupation: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

By signing below, I certify that the following statements accurately describe the minor home occupation at the above stated property address:

- 1) The home occupation will be carried out wholly within the enclosed walls of the home; will utilize less than 25% of the home's floor area; and will not use any accessory structure.
- 2) The home occupation will not require a change to the exterior of the home.
- 3) The home occupation will be conducted solely by the residents of the property.
- 4) The home occupation will not have clients or customers at the property; and will not have any articles or products for sale or repair at the property.
- 5) Except for a permitted sign, the home occupation will not have advertising at the property.
- 6) The home occupation will not have exterior storage of materials, supplies, equipment or vehicles or supplies; and will not use, store, produce or dispose of any toxic or hazardous materials.
- 7) The home occupation will not use the property as a meeting place or gathering location for nonresident employees for work elsewhere.
- 8) The home occupation will not use equipment or a process that creates noise, vibration, glare, fumes, odors, or electrical interference detectable by the normal senses of persons beyond the limits of the property.

**Signature of property owner:** \_\_\_\_\_ **Date:** \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME PERSONALLY CAME

\_\_\_\_\_  
TO ME PERSONALLY KNOWN TO BE THE PERSON DESCRIBED IN AND WHO  
EXECUTED THE FOREGOING DOCUMENT.

\_\_\_\_\_  
NOTARY PUBLIC