



**GUILDERLAND TOWN BOARD**  
**MEETING AGENDA**  
**P A C K E T**  
**JANUARY 4, 2022**  
**07:00 PM**

**A G E N D A**  
**GUILDERLAND TOWN BOARD**  
**MEETING AGENDA**  
*JANUARY 4, 2022*  
*07:00 PM*

Pursuant to legislation that suspended the Open Meetings Law, the public may listen and view the meeting on Verizon channel 34, Spectrum channel 1303, and Town website (<https://www.townofguilderland.org/town-meeting-videos>) and may provide comment during the meeting by dialing (929) 205-6099, and entering Meeting ID: 826 4415 6897 and Passcode: 550016.

Pledge of Allegiance

Roll Call

Swearing-in Ceremony

Christine Napierski

Amanda Beedle

Organizational Agenda

1. Consider approving Schedule A's listing of appointments and authorizing the Town Supervisor to make provisional appointments.

Attachment: [Schedule A Appointments \\_2\\_.docx.pdf](#)

2. Consider adopting Schedule B's meeting schedules for 2022 for the Town Board, Planning Board, Zoning Board of Appeals, Conservation Advisory Council, and Industrial Development Agency.

Attachment: [All Board and Committees meeting dates.pdf](#)

3. Consider adopting Schedule C's designation of Fire Wardens, Fire Investigation Team, and Fire Inspectors for 2022.

Attachment: [Schedule C Fire Inspectors .docx.pdf](#)

4. Consider adopting Schedule D's designation of Town Board members and officials as liaisons for 2022.

Attachment: [Schedule D Liaisons 2022 \\_1\\_.docx.pdf](#)

5. Consider approving Schedule E's 2022 holiday schedule for the Transfer Station.

Attachment: [Schedule E Transfer Station .pdf](#)

6. Consider approving Schedule F's holiday schedule for non-union employees (except Transfer Station). The holiday schedule of union employees is per collective bargaining agreements.

Attachment: [Schedule F - Town Hall Holiday Schedule .pdf](#)

7. Consider authorizing the use of 2022 IRS approved mileage rates for reimbursing Town employees when authorized to use private vehicles on Town business.

8. Consider authorizing 2022 vendor overtime rates for the Police Department as recommended by the Town Comptroller.

Attachment: [OA Item 8.pdf](#)

9. Consider designating Adirondack Mountain Engineering, PC; Barton & Loguidice, DPC, Boswell Engineering; CHA Consulting, Inc; Creighton Manning; Delaware Engineering, DPC; Greenman-Pedersen, Inc.; Insite Northeast Engineering & Land Surveying, P.C.; Lansing Engineering, PC; and Spectra Environmental Group, Inc. as Town-designated engineers.

10. Consider designating First National Bank of Scotia, Key Bank, Citizens Bank, Pioneer Commercial Bank, NBT Bank and M&T Bank as the Town's official depositories.

11. Consider authorizing the Town Supervisor and Town Comptroller to invest Certificates of Deposit in designated official depositories with a third party holding the securities.

12. Consider authorizing the Town Supervisor and Town Comptroller to sign checks for the Town.

13. Consider designating the Town Supervisor as Affirmative Action Officer.

14. Consider designating the Town Supervisor as Emergency Response Officer.

15. Consider adopting the list of Town officers and employees who are required to file an annual statement of disclosure under the Town's Ethics Law ("Exhibit A").

Attachment: [EXHIBIT A-Town Officers and Employees Required to file annual statement of disclosure.docx.pdf](#)

16. Consider designating The Altamont Enterprise and Times Union as the Town's official newspapers.

### Regular Agenda

1. Consider approving the minutes of the Board's December 16, 2021 meeting.

2. Consider the promotion of Dominick Padilla from part-time EMT to full-time Paramedic.

Attachment: [Agenda\\_2.pdf](#)

3. Consider waiving the building fee for improvements at 12 Ableman Avenue owned by the McKownville Methodist Church.

Attachment: [Agenda\\_3.pdf](#)

### Adjournment

Organizational Agenda Item #1

**SCHEDULE A**  
**APPOINTMENTS**  
**ALL ONE YEAR TERMS UNLESS NOTED**

1. Rosemary Centi – Deputy Supervisor
2. Dr. Don Doynow - Medical Director
3. Heather Weinhold - Marriage Officer
4. Lynne Buchanan - Registrar (term expires Dec. 31, 2023)
5. Tracy Mayer - Deputy Registrar (term expires Dec. 31, 2023)
6. Ann C. Wemple-Person - Town Historian
7. Stephen Feeney - Planning Board Chair
8. Laura Barry- Planning Board Member (term expires Dec. 31, 2028)
9. Thomas R Emmert - Zoning Board of Appeals Chair
10. Stephen Albert - Zoning Board of Appeals Alternate Member
11. John Wemple - Conservation Advisory Council Chair
12. Cody Arana - Conservation Advisory Council Member
13. Caitlin Ferrante - Conservation Advisory Council Member
14. Elizabeth Markham - Conservation Advisory Council Member
15. Darrell McKnight - Conservation Advisory Council Member
16. Matthew Minnifield - Conservation Advisory Council Member
17. Margaretann Paczkowski - Conservation Advisory Council Member
18. Sindi Saita - Conservation Advisory Council Member
19. Steve Sawicki - Conservation Advisory Council Member
20. Frank Casey - Traffic Safety Committee Member
21. Erin Neiles - Traffic Safety Committee Member
22. Patricia Slavick - Traffic Safety Committee Member
23. Brian Wilson - Traffic Safety Committee Member
24. William N. Young, Jr., Esq. - Industrial Development Agency Chair
25. Christopher Bombardier - Industrial Development Agency Member
26. Paul Pastore - Industrial Development Agency Member
27. Vera Dordick - Industrial Development Agency Member
28. Kevin Hicks - Industrial Development Agency Member
29. Shelley Johnston - Industrial Development Agency Member
30. William Smart - Industrial Development Agency Member
31. Joseph Scott, Esq. - Industrial Development Agency Attorney

Organizational Agenda Item #2

**SCHEDULE B  
2022 BOARD AND COMMITTEE MEETING DATES**

<b><u>Town Board</u></b>	<b><u>Planning Board</u></b>	<b><u>Zoning Board</u></b>	<b><u>CAC</u></b>	<b><u>IDA</u></b>
January 4, 2022 January 18, 2022	January 12, 2022 January 26, 2022	January 5, 2022 January 19, 2022	January 10, 2022	January 25, 2022
February 1, 2022 February 15, 2022	February 9, 2022 February 23, 2022	February 2, 2022 February 16, 2022	February 14, 2022	February 22, 2022
March 15, 2022	March 9, 2022 March 23, 2022	March 2, 2022 March 16, 2022	March 14, 2022	March 22, 2022
April 5, 2022 April 19, 2022	April 13, 2022 April 27, 2022	April 6, 2022 April 20, 2022	April 11, 2022	April 26, 2022
May 3, 2022 May 17, 2022	May 11, 2022 May 25, 2022	May 4, 2022 May 18, 2022	May 16, 2022	May 24, 2022
June 7, 2022 June 21, 2022	June 8, 2022 June 22, 2022	June 1, 2022 June 15, 2022	June 13, 2022	June 28, 2022
July 12, 2022	July 13, 2022	July 20, 2022	July 11, 2022	July 26, 2022
August 2, 2022	August 10, 2022	August 3, 2022	August 8, 2022	August 23, 2022
September 6, 2022 September 20, 2022	September 14, 2022 September 28, 2022	September 7, 2022 September 21, 2022	September 12, 2022	
*October 11, 2022 *October 18, 2022 October 18, 2022 **October 20, 2022	October 12, 2022 October 26, 2022	October 19, 2022	October 17, 2022	October 25, 2022
***November 1, 2022 November 1, 2022 November 15, 2022	November 9, 2022	November 2, 2022 November 16, 2022	November 14, 2022	November 22, 2022
December 6, 2022 December 20, 2022	December 14, 2022 December 28, 2022	December 7, 2022	December 12, 2022	December 27, 2022

\*Budget Workshop Meeting-6:00pm \*\*Budget Workshop Meeting (if needed) \*\*\*Budget Public Hearing-6:00pm

Organizational Agenda Item #3

**SCHEDULE C**  
**FIRE INSPECTORS**

***Town of Guilderland Chiefs Association***

Car 1	Chairman	Mike Dempsey	845-283-6712
Car 2	Secretary	Scott Jill	518-813-5556
Car 3	Training	Guy Comparetta	518-365-3701
Car 4	Tower/Field Comm.	Ted Raymond	518-859-2322
Car 5	Communications	John Mahoney	518-369-8937
Car 6	Resource/Logistics	Mike Costabile	516-581-4028
Car 7	Fire Prevention	Ted Raymond	518-859-2322
Car 8	Public Information	Nicholas Fahrenkopf	518-669-6051
Car 9	Safety Officer	David Juron	518-376-2210
Car 10	Treasurer	Paul Fuino	518-275-6697

***Town of Guilderland Fire Investigators***

Car 70	Ian Kelley	518-708-5472
Car 71	Zac Collen	518-330-5090
Car 72	Joe Normandin	518-852-9692
Car 73	Don Jones	518-281-6447
Car 74	Dan McNally	518-312-6131
Car 76	Ted Raymond	518-859-2322
Car 77	Paul Miller	518-376-0435
Car 78	Dave Juron	518-376-2210
Car 79	Jackie Coons	518-858-4452

***Town of Guilderland Fire Inspectors***

Car 75	Vacant	
Car 76	Ted Raymond	518-859-2322
Car 77	Paul Miller	518-376-0435

***Town of Guilderland Building Inspectors***

Car 33	Jackie Coons	518-858-4452
Car 55	Lou Vitelli	518-256-2689
Car 77	Paul Miller	518-376-0435

Organizational Agenda Item #4

**SCHEDULE D**  
**LIAISONS**

Animal Control/Animal Shelter	Laurel Bohl & Christine Napierski
Assessor	Rosemary Centi
Building/Zoning/Fire Protection/Planning	Peter Barber & Christine Napierski
Chamber of Commerce	Amanda Beedle
Community Caregivers/Food Pantries	Peter Barber & Amanda Beedle
Community Gardens	Rosemary Centi
Comptroller/Human Resources	Peter Barber
Conservation Advisory Council	Peter Barber & Laurel Bohl
Court	Laurel Bohl & Christine Napierski
Emergency Medical Services	Peter Barber & Laurel Bohl
Ethics Board	Town Attorney
Federal, State & Municipal	Peter Barber
Fire Chiefs	Rosemary Centi
Golf Course	Christine Napierski
Guilderland Central School District/Library	Peter Barber & Amanda Beedle
Highway/Transfer Station	Peter Barber & Christine Napierski
Industrial Development Agency	Amanda Beedle
Information Technology	Christine Napierski
Neighborhood Associations	Peter Barber & Laurel Bohl
Parks & Rec	Peter Barber & Amanda Beedle
Police/Dispatch	Peter Barber & Rosemary Centi
Senior Services	Laurel Bohl
Town Attorney	Peter Barber
Town Clerk/Receiver of Taxes	Rosemary Centi
Town Historian	Rosemary Centi
Traffic Safety Committee	Amanda Beedle & Christine Napierski
Village of Altamont/Altamont Library	Peter Barber & Amanda Beedle
Water & Wastewater Management	Christine Napierski
YMCA	Christine Napierski



Organizational Agenda Item #5

**SCHEDULE E**  
**GUILDERLAND TRANSFER STATION**  
**2022 HOLIDAYS**

**THE FOLLOWING HOLIDAYS THE TRANSFER STATION WILL BE CLOSED**

Saturday, January 1, 2022	New Year's Day
Tuesday, January 18, 2022	Martin Luther King Jr. Day
Tuesday, February 22, 2022	Presidents' Day
Saturday, April 16, 2022	Half Day - Good Friday
Saturday, May 28, 2022	Memorial Day
Saturday, June 18, 2022	Juneteenth
Saturday, July 2, 2022	Independence Day (4th of July)
Saturday, September 3, 2022	Labor Day
Tuesday, October 11, 2022	Columbus Day
Tuesday, November 8, 2022	Election Day (Floater) Transfer Station open regular hours
Friday, November 11, 2022	Veterans Day
Thursday, November 24, 2022	Thanksgiving
Friday, November 25, 2022	Day after Thanksgiving
Saturday, December 24	Christmas (Observed)
Saturday, December 31	New Year's Day (Observed)

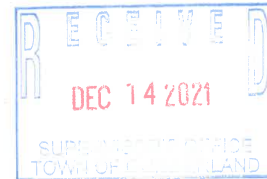
Organizational Agenda Item #6

**SCHEDULE F**  
**TOWN OF GUILDERLAND**  
**2022 HOLIDAYS**

Monday, January 17, 2022	Martin Luther King Jr. Day
Monday, February 21, 2022	Presidents Day
Friday, April 15, 2022	Half Day - Good Friday Town Hall Closing at 12:30pm
Monday, May 30, 2022	Memorial Day
Monday, June 20, 2022	Juneteenth (Observed)
Monday, July 4, 2022	Independence Day (4th of July)
Monday, September 5, 2022	Labor Day
Monday, October 10, 2022	Columbus Day
Tuesday, November 8, 2022	Election Day (Floater)
Friday, November 11, 2022	Veterans Day
Thursday, November 24, 2022	Thanksgiving
Friday, November 25, 2022	Day after Thanksgiving
Monday, December 26, 2022	Christmas (Observed)
**Monday, January 2, 2023	New Year's Day (Observed)

Organizational Agenda Item #8

TOWN OF GUILDERLAND  
P.O. BOX 339  
GUILDERLAND, NY 12084  
(518) 356-1980



INTER-OFFICE MEMORANDUM

TO: Peter G. Barber, Town Supervisor and Board Members  
FROM: Darci Efaw, Comptroller  
DATE: December 13, 2021  
RE: Town Board Agenda item(s)

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Please consider approving Vendor Overtime rates for the Police Department for 2022:

Police 1 <sup>st</sup> Sergeant	\$129.50
Police Investigator	\$117.50
Police Sergeant	\$121.04
Police Officer	\$91.00
Sr. Telecommunicator	\$84.48
Telecommunicator	\$52.19

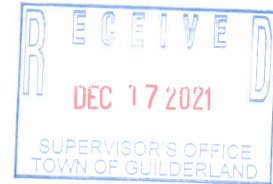
**EXHIBIT A**  
**Town Officers and Employees Required to File**  
**Annual Statement of Disclosure**

The following employees and members of the listed boards, agency, and council are required to file an Annual Statement of Disclosure:

- |  |  |
|--|--|
| Supervisor                             | Chief of Police                          |
| Town Board                             | Deputy Police Chief                      |
| Town Attorney                          | Captain                                  |
| Assistant Town Attorney                | Lieutenant                               |
| Town Clerk                             | Clerk to the Justice                     |
| Receiver of Taxes                      | Medical Director                         |
| Town Planner                           | EMS Director                             |
| Town Historian                         | Director of EMS Operations               |
| Assessor                               | Director of Human Resources              |
| Comptroller                            | Personnel Administrator                  |
| Fiscal Officer                         | Superintendent of Highways               |
| Zoning & Building Inspector            | Superintendent of Water and Wastewater   |
| Building Inspector                     | Superintendent of Transfer Station       |
| Fire Inspector                         | Town Park Foreman                        |
| Zoning Board of Appeals                | Water & Sewer Maintenance Foreman        |
| Planning Board                         | Highway Foreman                          |
| Conservation Advisory Council          | Transfer Station Foreman                 |
| Board of Assessment Review             | Registrar                                |
| Ethics Board                           | Golf Professional                        |
| Industrial Development Agency          | Public Relations Officer                 |
| Counsel, Industrial Development Agency | Coordinator, Senior Services             |
| CEO, Industrial Development Agency     | Grants Writer                            |
| CFO, Industrial Development Agency     | Clerk to the Supervisor                  |
|  | Confidential Secretary to the Supervisor |

AGENDA ITEM #2

TOWN OF GUILDERLAND  
P.O. BOX 339  
GUILDERLAND, NY 12084  
(518) 356-1980



INTER-OFFICE MEMORANDUM

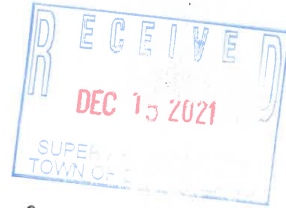
TO: Peter G. Barber, Town Supervisor and Board Members  
FROM: Kaitlyn Craig, Personnel Assistant I  
DATE: December 17, 2021  
RE: Town Board Agenda item(s)

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Please consider approval of the promotion of Dominick Padilla from Part-time EMT to Full-time Paramedic in the EMS Department.

AGENDA ITEM #3

# TOWN OF GUILDERLAND MEMORANDUM



**TO:** Supervisor Barber and Town Board Members  
**FROM:** Jacqueline Coons, Chief Building & Zoning Inspector  
**DATE:** December 14, 2021  
**RE:** Fee Waive

I respectfully request approval to waive the building permit fees required of the McKownville Methodist Church for improvements for the dwelling at 12 Ableman Avenue, Albany, NY 12203, identified by Tax Map #51.16-3-31 as is consistent with past practice for religious institution permits.

Thank you for consideration in this matter.